



**ASARPI ASARPIVERSITY Instructor Agreement**  
**P. O. Box 46, Quatre Bornes, Mauritius 72249**  
**Independent Contractor Contract**

Name: \_\_\_\_\_

Physical Address \_\_\_\_\_

Email \_\_\_\_\_ WhatsApp/Mobile Number \_\_\_\_\_

National ID \_\_\_\_\_ Passport Number and Nation \_\_\_\_\_

Calendar Year \_\_\_\_\_

Title of Course \_\_\_\_\_

#of Weeks  #of Sessions  Face to Face  Hybrid  Online

Do you promise to abide to the policies, rules, and ethical code (**attached**) of ASARPI/ASARPIUniversity in carrying out your responsibilities as Instructor and be prompt and professional in carrying out your instructor responsibilities?

Yes  No

Instructors are professionally responsible to design, manage, and evaluate courses approved by the **ASARPI Director** and his designated ASARPIUniversity representatives.

ASARPI/ASARPIUniversity reserves to the right to monitor and evaluate instructors and learners beyond course requirements and to dismiss any which after investigation are found to be guilty of violating ASARPI/ASARPIVERSITY rules and policies and those stated in courses.

Instructor compensation will be **65%** of the collected registration fees of the offered course or **65%** of the consultant fee received or offering the course.

Annual contract renewals are at the discretion of the ASARPI Director in consultation with his designated ASARPIUniversity representatives.

This is an independent contractor agreement not employment and thus is not eligible for employee benefits.

For disputes, we will use mediation means and services rather than legal litigation to resolve matters in conflict which will be used only when all mediation time and resources have been exhausted.

Instructor Name(Printed) \_\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_

**ASARPI Director**

**Professor John Huston Stanfield**

\_\_\_\_\_  
Signature of ASARPI Director or designated representative

Date \_\_\_\_\_

Instructor applicant should sign, scan and email to: [hr@asarpi.org](mailto:hr@asarpi.org),  
cc: [admin@asarpi.org](mailto:admin@asarpi.org) and [stanfieldsci@gmail.com](mailto:stanfieldsci@gmail.com). These email addresses should also be used if instructor applicants have any questions or concerns or wish to submit course proposals using the following course development templates link.



## **ASARPI Ethical Code**

All responsibilities within ASARPI are value driven rather than material driven, requiring the highest degrees of loyalty, professionalism, ethics, self-motivation, impeccable integrity, and transparency.

**As such, it is expected that, always, you:**

- Maintain utmost professionalism in speech, actions, and dress code.
- Do not make use of office or enterprise or professional or personal material, such as equipment, facilities, technology, publications, garments, symbolic (e.g., name or human (board, executive, staff) for personal use unless authorized by the Director or a person designated by him.
- Keep all office, enterprise, professional and personal data, communications, and contacts confidential even after this collaboration ends.
- Inform, in writing within 24 hours, the Director or any person designated by him of actual or potential conflicts of interests which actually or may potentially come in conflict and/or competition with the professional activities, mission, goals, public relations or operations of ASARPI.
- Refrain from saying or doing anything which causes reputation or physical injury to the Director or any of the professional activities of ASARPI.
- Ensure zero tolerance for any kind of harassment, be it sexual, moral, or otherwise, against any human individual or group.
- Demonstrate utmost honesty in carrying out your professional responsibilities and giving deserved credit to others.
- Display understanding, empathy, and patience, irrespective of the circumstances.



## **ASARPI Organizational Values**

### **The Eight T's:**

- Teamwork
- Tenacity
- Tenderness
- Thoughtfulness
- Thoroughness,
- Transformative
- Transparent
- Trustworthiness.